

## OD265 Corner Desk



**Please follow these Assembly Instructions.**

This will save you time, make assembly easier and prevent possible damage to your new Desk. Assistance may be required for some assembly procedures. Correct assembly is your responsibility.

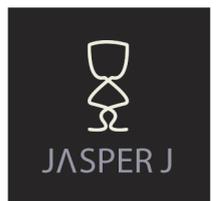
We recommend that the unit is assembled on a soft surface such as carpet.

Please record your serial number in the space provided below and retain this manual for future reference.

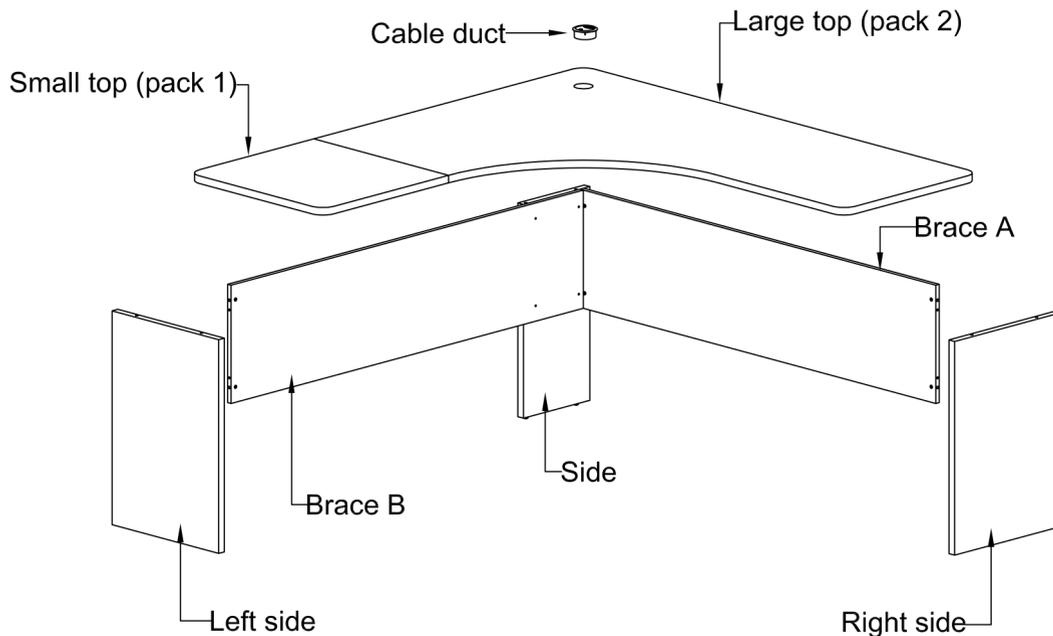
Serial No



For warranty registration and information please go to  
[www.jasperj.co.nz](http://www.jasperj.co.nz)



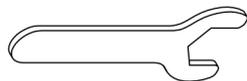
# Unpack & Identify Parts



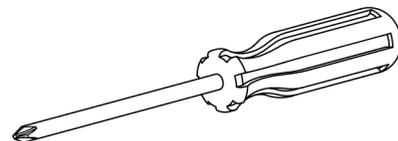
## OD265 carton contents

	<u>Part Description</u>	<u>Quantity</u>	<u>Part Number</u>
<u>OD2651 Pack 1</u>	Small top	1	IOD2651B701
	Left side	1	IOD2651B702
	Right side	1	IOD2651B703
	Side	1	IOD2651B704
	Brace A	1	IOD2651B705
	Brace B	1	IOD2651B706
	Cable duct	1	IDG0035
	Hardware pack	1	IOD2651HPA0
<u>OD2652 Pack 2</u>	Large top	1	IOD2652B707

## Tools required



Spanner (Supplied)  
IDG0033 x2



Philips No 2 screwdriver or a  
Philips No.2 Pozi drive

## Customer Service

0800 450 314

To request spare parts, please provide the details in step one - six.

1. Model number of unit purchased
2. Proof of purchase
3. Description of missing part
4. Part number of missing part
5. Quantity of missing part
6. Serial number of the unit

Post request to.

OR

Scan and take photos  
of any damaged parts

JasperJ helpdesk  
P.O. Box 47130,  
Ponsonby  
Auckland 1144

customerservice@jasperj.co.nz

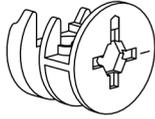


Before requesting spare parts, please ensure that you have checked your packaging and used the correct hardware at each step.



JASPER J

# Hardware contents: IOD2651HPA0



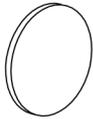
Connector Rods  
IDG0016 x 12



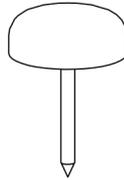
Connector Rods  
IDG0017 x 12



Dowel  
IDG0018 x 10



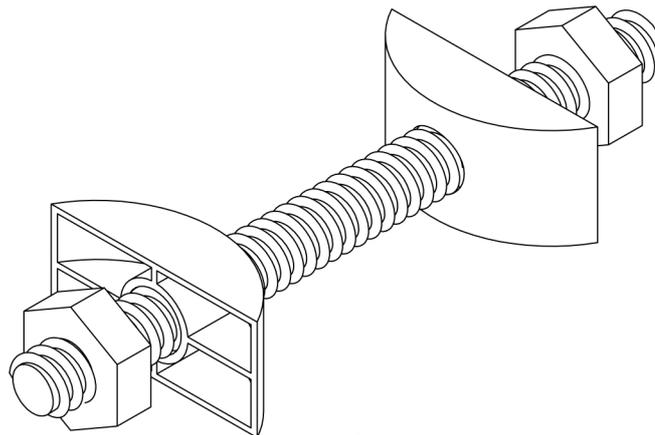
Cam cover Sticker  
IDG0034x 12



Pin Glide  
IDG0019 x 6

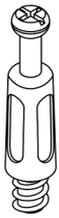
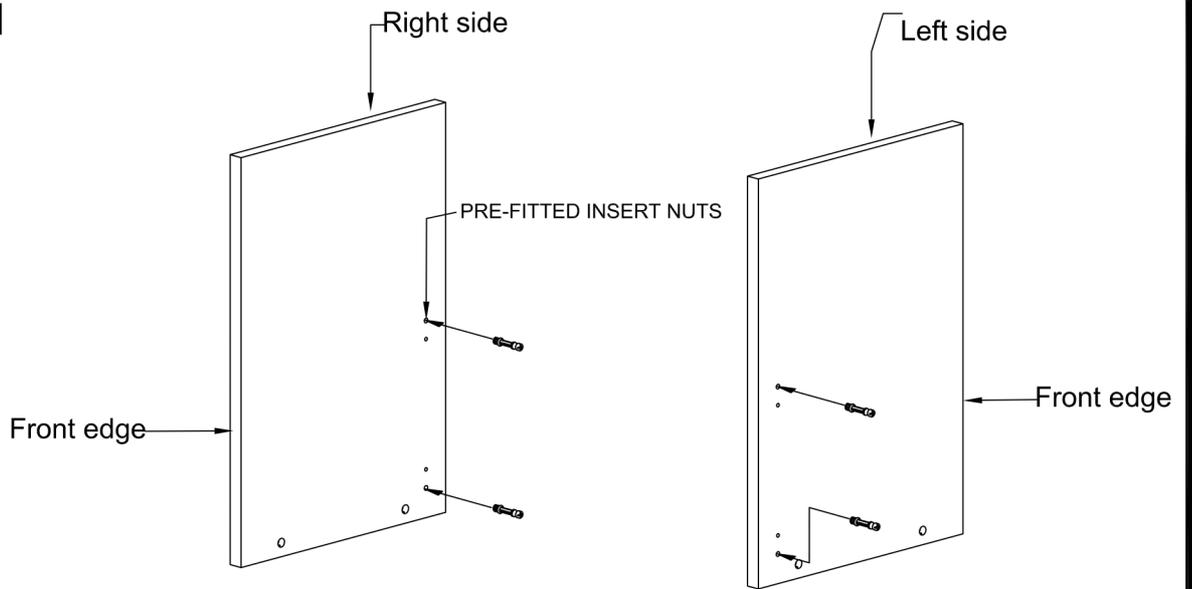


Screw  
IDG0020 x 4

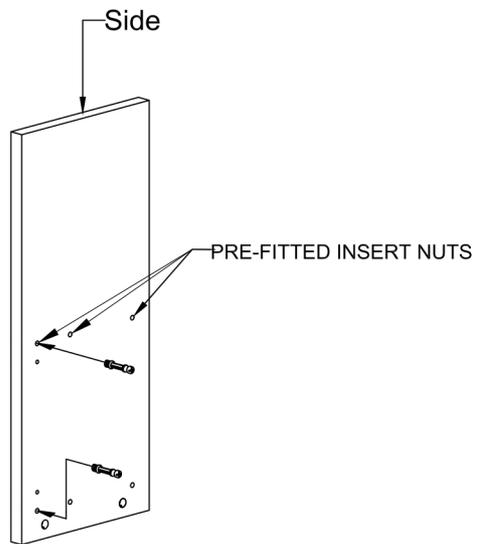


Connector  
IDG0038 x 2

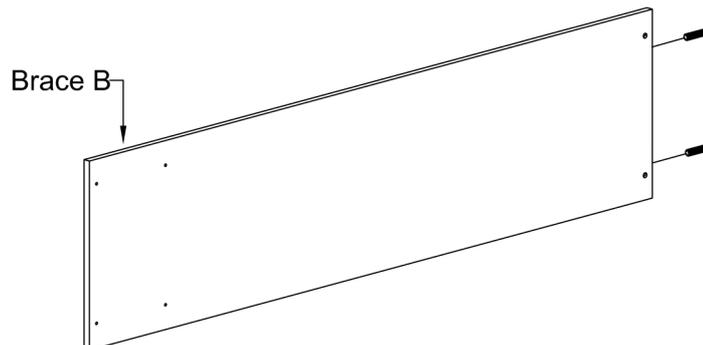
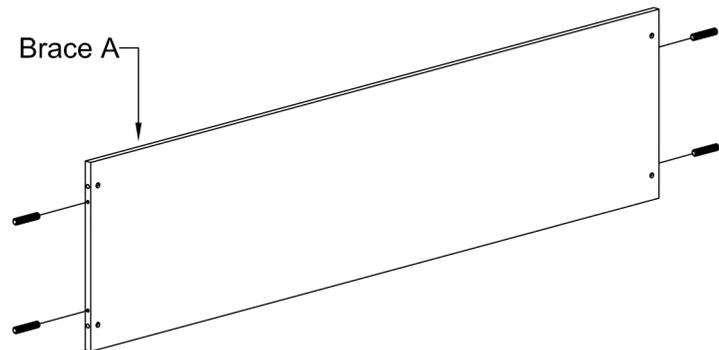
# Step 1



x 6

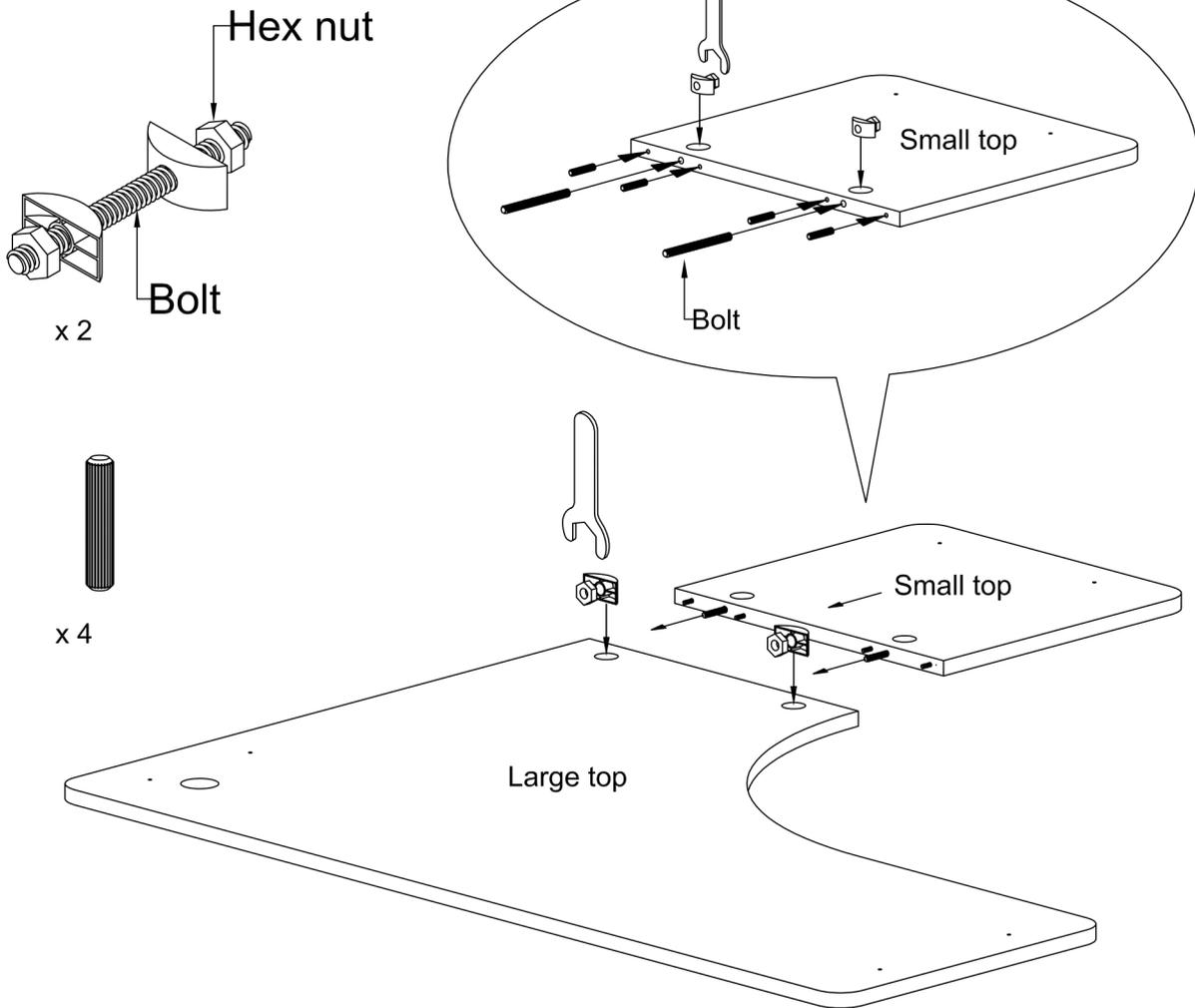


x 6



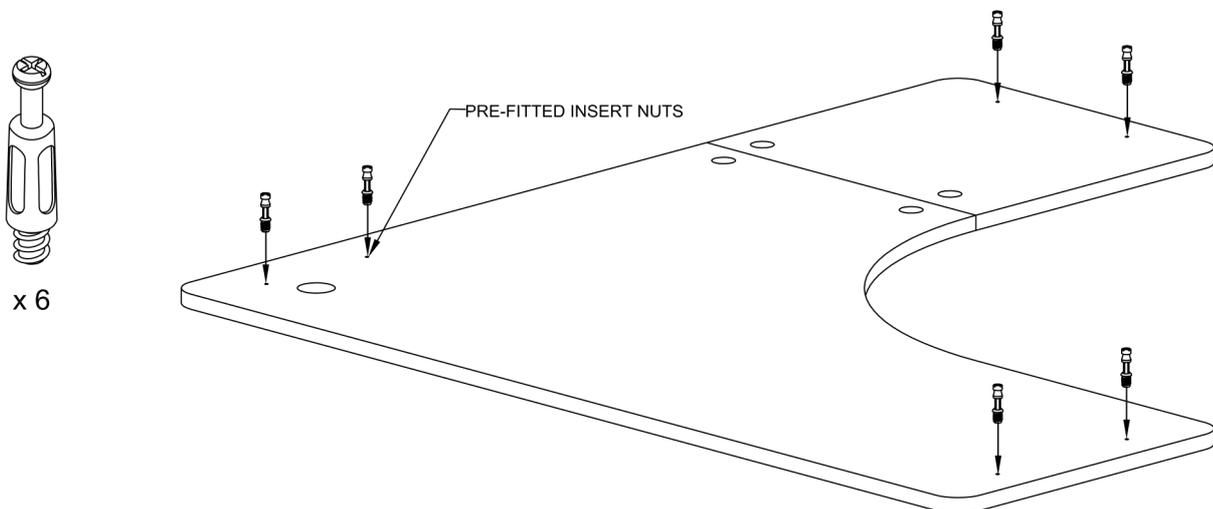
1. Screw connector rods into insert nuts in sides where shown above.
2. Press fit dowels in braces as shown.

## Step 2



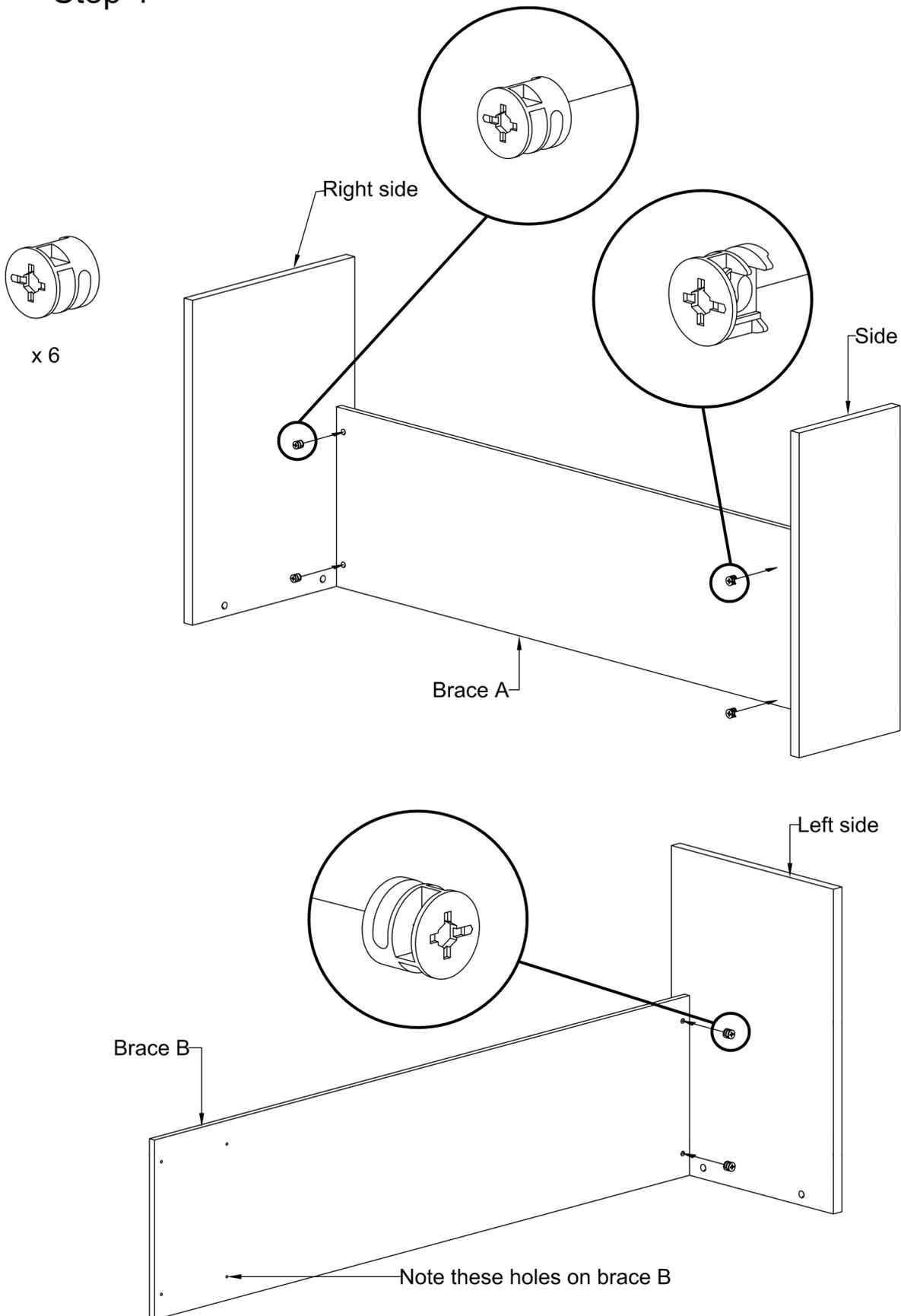
1. Prepare Small top as shown.
2. Align the large and small top on a soft floor as shown.
3. Fasten the tops using the connectors by tightening the hex nuts as shown.

## Step 3



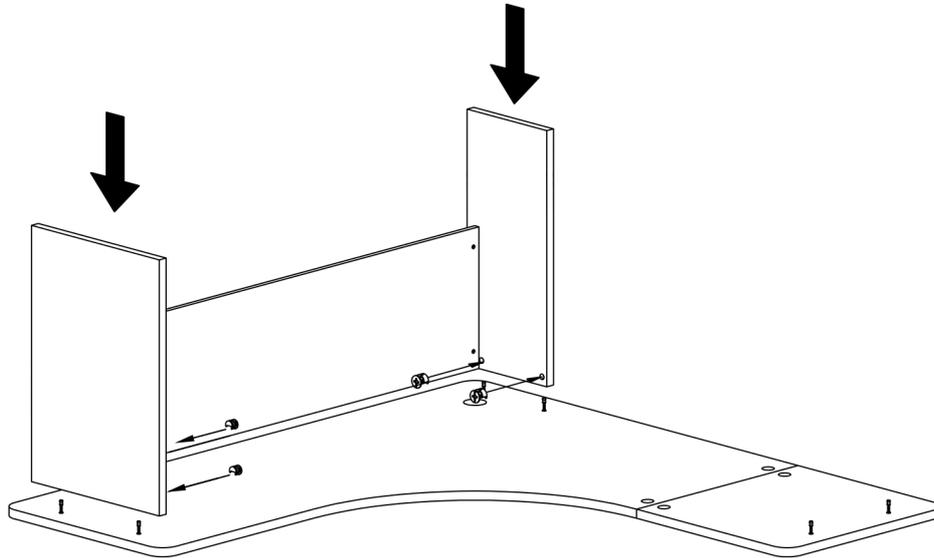
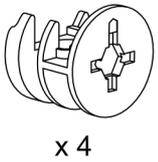
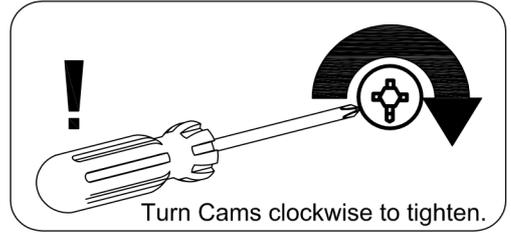
1. Screw connector rods into insert nuts pre-fitted in holes on the tops where shown above.

## Step 4



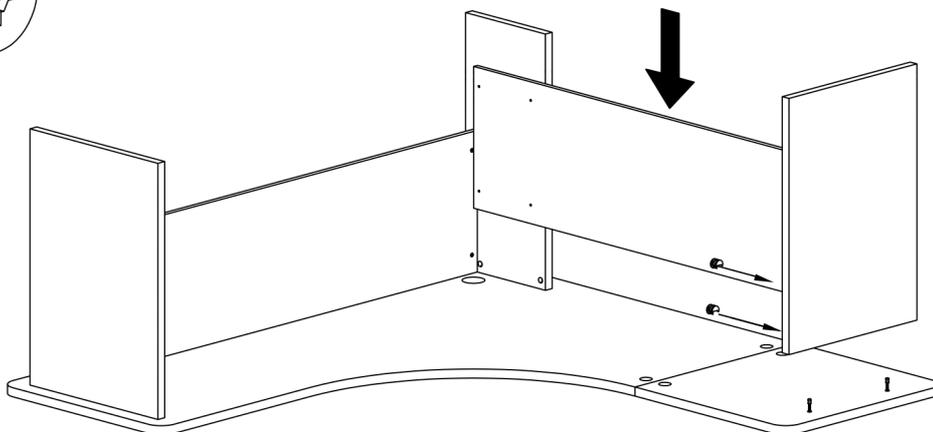
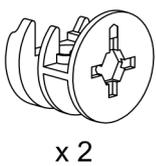
1. Press fit sides onto braces as shown above.
2. Insert 6 cams into large holes in braces then tighten cams by turning them clockwise.

## Step 5



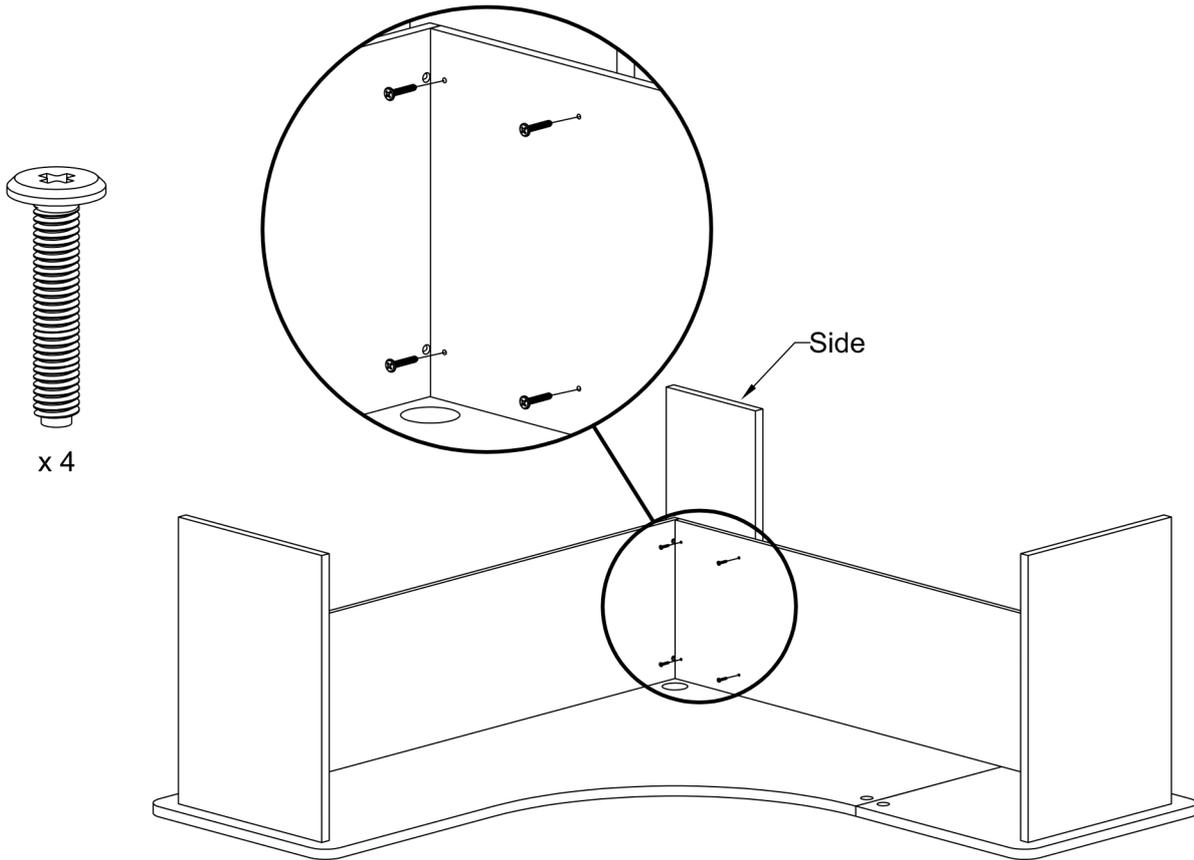
1. Press fit the right side, side and brace A assembly onto the large top as shown.
2. Insert 4 cams into side and right side as shown. Tighten the cams clockwise.

## Step 6



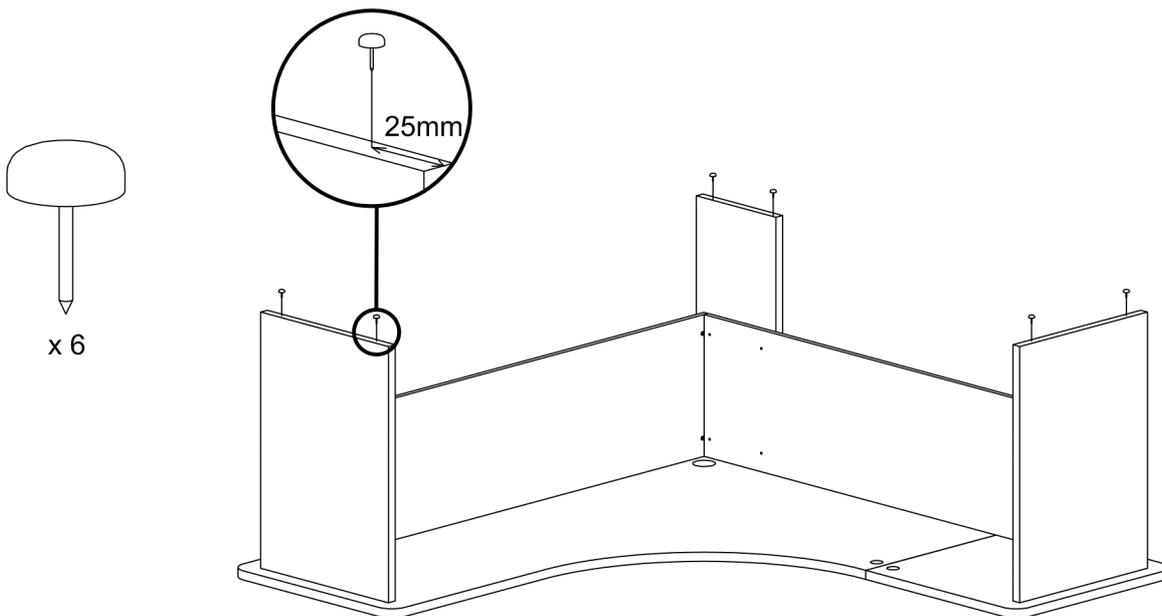
1. Insert 2 cams into left side as shown.
2. Press fit the left side and brace B assembly onto the small top as shown. Tighten the cams clockwise.

## Step 7



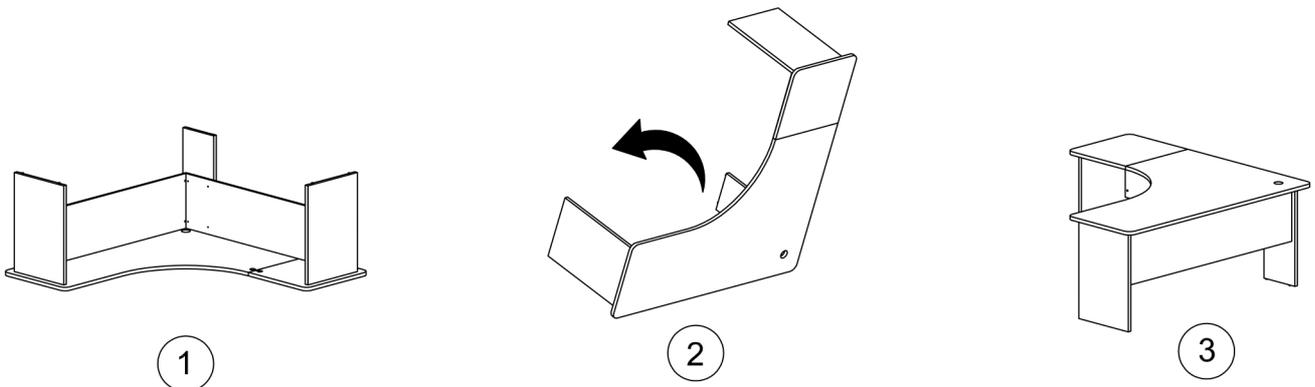
1. Fasten the brace B to the side using 4 bolts as shown. Note there are pre-fitted insert nuts on the side panel for the bolts.

## Step 8



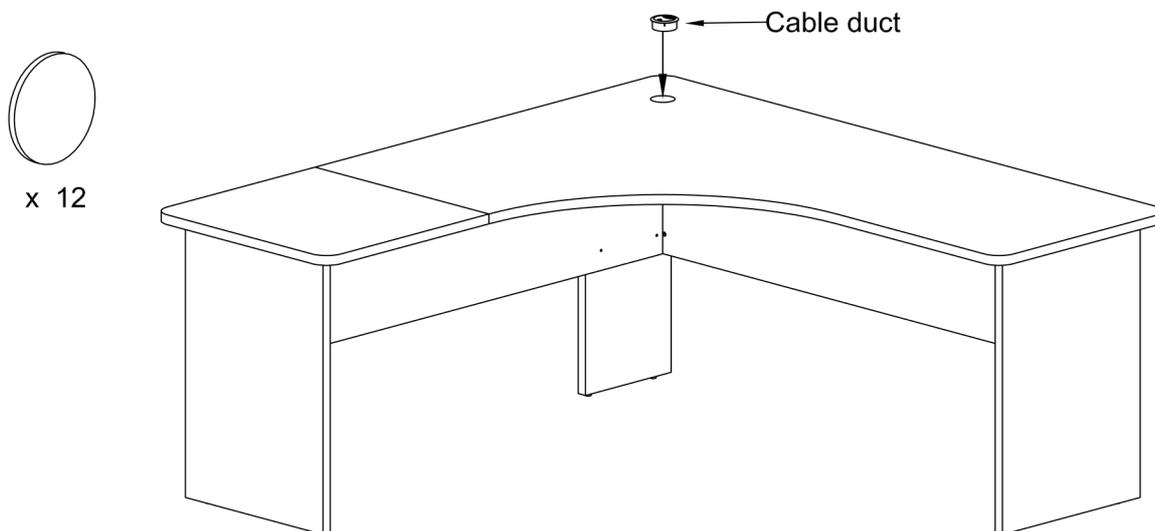
1. Press fit pin glides into the bottom edge of the left side, right side and side as shown.

## Step 9



1. Use the above guide to turn the desk on its feet.

## Step 10



1. Press fit a cable duct into the large hole in the large top as shown above.
  2. Cover cams with cam cover stickers.
- The assembly of your new desk is completed.

**CAUTION:** We recommend that all contents stored in or on this item of furniture be removed before shifting it. The Manufacturer will not be held liable for damage caused when furniture is shifted without first removing its contents. If furniture is shifted we recommend that it is lifted not dragged.

## **Surface Care Instructions**

A little care and attention will extend the life and good looks of your furniture. Take care when using materials which might spill or sharp or abrasive objects which could damage the surface of your furniture.

### **Normal Cleaning**

For normal dusting use a soft, dry, clean cloth.

### **Glass Cleaning For Frosted Glass**

Do not use glass cleaner or solvent based cleaners on the surface of the glass that has the frosting effect.

### **Spills and Soiling**

Most spills and soiling maybe removed with a non-abrasive multi surface household cleaner. Apply a small amount onto the surface then remove with a soft, clean cloth.

**NB:** It is recommended that your multi-surface cleaner is first tested on an unseen patch prior to cleaning.

### **Marks, Scratches and Surface damages**

As with all furniture, these can never be properly repaired.

### **CAUTION**

Under no circumstances must any form of abrasive be used as this will damage the surface.

Do not use solvents, solvent based cleaners, scouring pads, steel wool, furniture wax or scrubbing brushes.

As with all indoor furniture, this unit should not be exposed to direct sunlight, extreme temperatures or moisture, as this can result in serious irreparable damage.

**NB:** The sooner a stain or spill is cleaned, the easier it will be to remove.

**PLEASE KEEP THIS INFORMATION FOR FUTURE REFERENCE.**